

Managing the Question Bank

The Question Bank is a central repository that allows you to **create, organize, and reuse questions across multiple tests** within your courses. By storing questions in one place, you can efficiently **build new assessments**, maintain consistency in evaluation standards, and **save time** when updating or exporting content.

This feature is especially useful for **managing large question sets**, standardizing difficulty levels, and ensuring flexibility in test creation and reuse.

Managing the Question Bank

This feature can be accessed within any course. If not available, you can add and configure module permissions as for any other course feature (see [reference guide](#)).

Demo onboarding Course

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QUEST BANK

Export Import Delete

2 Into an existing test
As a new test
GIFT

Question category: Any category

Difficulty: Any difficulty 3

Type: Any type

Search

(1 of 7) << first < prev 1 2 3 4 5 next > last >> 25

[Select all | Select page] [Unselect all | Deselect page] Selected answer : 0

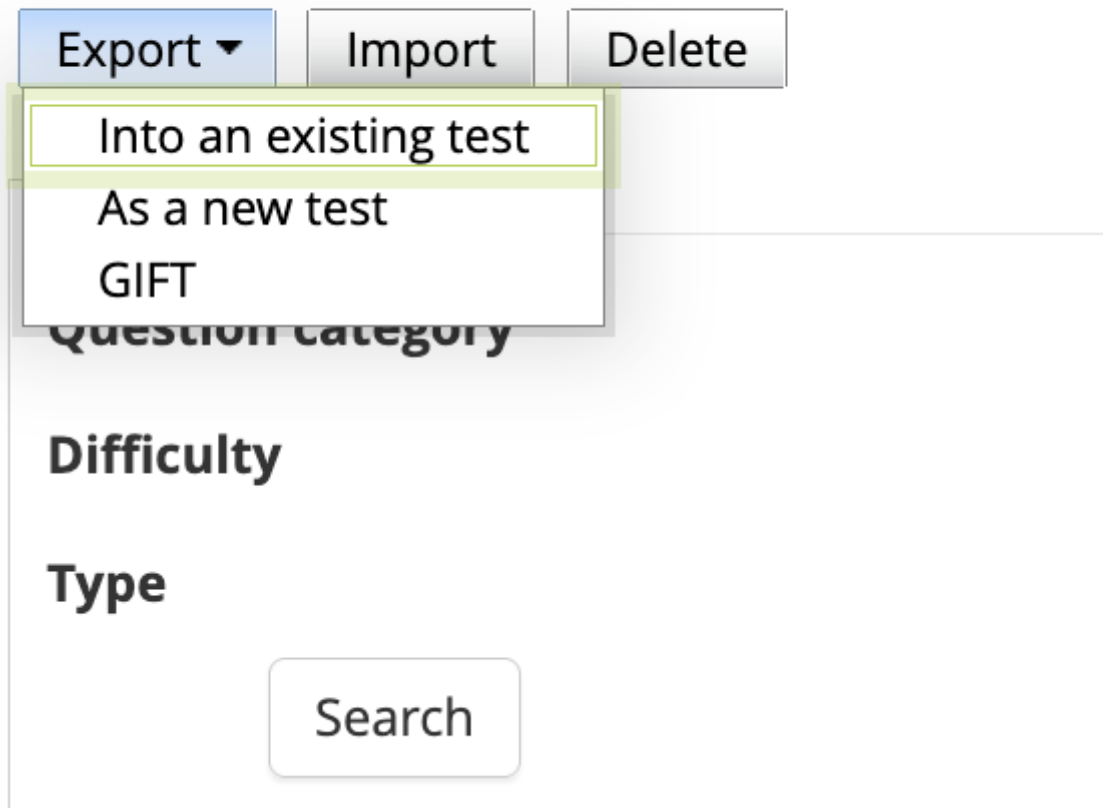
	Type	Title	Difficulty	Question category	#		
<input type="checkbox"/>	SC	Gli acidi grassi essenziali della serie omega-3	Medium	None	1		✕
<input type="checkbox"/>	SC	Qual è l'apporto proteico consigliato	Medium	None	1		✕
4	SC	Qual è la % di Lipidi consigliata dai LARN	Medium	None	1		✕
<input type="checkbox"/>	SC	Qual è la % di carboidrati consigliata dai LARN	Medium	None	1		✕
<input type="checkbox"/>	SC	A chi sono rivolti i LARN:	Medium	None	1		✕

Export Questions from the Question Bank

From the "Question Bank" section, you can export specific questions and answers so you can insert them:

- Into an **existing test** within the course
- Into a **new test** that will be automatically created after export
- Into a **GIFT** file that can be used for insertion into other tests in other courses

QUEST BANK

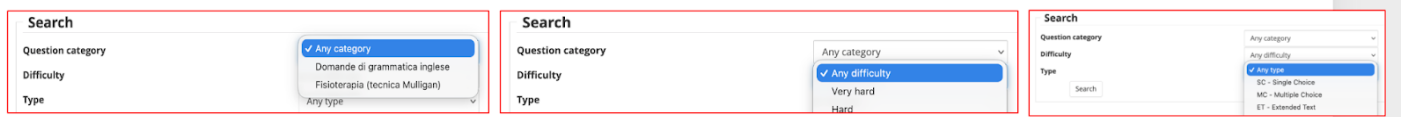


The screenshot shows the 'QUEST BANK' interface. At the top, there are three buttons: 'Export' (with a dropdown arrow), 'Import', and 'Delete'. The 'Export' dropdown menu is open, showing three options: 'Into an existing test' (highlighted with a green border), 'As a new test', and 'GIFT'. Below the buttons, there are three filter sections: 'Question category', 'Difficulty', and 'Type'. Each section has a search input field. At the bottom, there is a 'Search' button.

Selecting questions to export

Use the "Search" field to choose and select the questions to export.

This search can be done by Category and/or Difficulty and/or Type.



Three screenshots showing different search filter configurations:

- 1. 'Any category' selected, with 'Domande di grammatica inglese' and 'Fisioterapia (tecnica Mulligan)' visible.
- 2. 'Any difficulty' selected, with 'Very hard' and 'Hard' visible.
- 3. 'Any type' selected, with 'SC - Single Choice', 'MC - Multiple Choice', and 'ET - Extended Text' visible.

Once you've set up your search, click Search to view only the questions that match the selected filters.

In our example, we will choose:

- Questions of any category
- Medium difficulty
- SC type - single choice

Search

Question category Any category ▾

Difficulty Medium ▾

Type SC - Single Choice ▾

Exporting questions

At this point, all we have left to do is:

1. Select the questions you wish to export
2. Click Export
3. Choose from the available options

In our example, we will choose the “create a new test” option.

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QUEST BANK

Export ▾ Import Delete

Into an existing test
As a new test
GIFT

Question category Any category ▾

Difficulty Medium ▾

Type SC - Single Choice ▾

(1 of 6) << first < prev 1 2 3 4 5 next > last >> 25 ▾

[Select all | Select page] [Unselect all | Deselect page] Selected answer : 0

	Type	Title	Difficulty	Question category	#		
<input type="checkbox"/>	SC	La vitamina B12	Medium	None	1		
<input type="checkbox"/>	SC	Il colesterolo	Medium	None	1		
<input type="checkbox"/>	SC	Qual è la funzione principale della fibra	Medium	None	1		
<input type="checkbox"/>	SC	Quali sono i microelementi	Medium	None	1		
<input type="checkbox"/>	SC	Quali sono i macroelementi	Medium	None	1		
<input type="checkbox"/>	SC	Quale tra queste sostanze è una vitamina del gruppo B	Medium	None	1		

Enter the title of the new test and click on New Test.

QUEST BANK

Title

Final Test

Description

File Edit View Insert Format Tools Table

← → B I [List icons] Paragraph 12pt

[Color picker] [Font color] [Background color] [Smiley]

0 WORDS

New Test Undo

The new test will be created with the imported questions and answers.



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TEST

<< Back

Title: Final Test

Test options Time management Scores management Feedback management

Complete list of questions available in the test (135 elements in 6 pages)

Question	Type	Category	Question	Order	↓	↑	📄	✕
1	SC		L'apprendimento viene facilitato principalmente da:	1	↓		📄	✕
2	SC		Le strutture anatomiche coinvolte nell'acquisizione dei ricordi a lungo termine sono:	1	↓	↑	📄	✕
3	SC		Lo Span medio nell'uomo è:	1	↓	↑	📄	✕
4	SC		La musicoterapia è:	1	↓	↑	📄	✕
5	SC		La musicoterapia fa costantemente riferimento:	1	↓	↑	📄	✕

Import questions to the Question Bank

To insert a list of new questions and answers, click on Import.

QUEST BANK

Export ▾

Import

Delete

Search

Question category

Any category ▾

Difficulty

Any difficulty ▾

Type

Any type ▾

Search

Select a GIFT file to import and click the IMPORT button.

QUEST BANK

Import

File

Sfoggia... Quiz GIFT - RLS 8 ore - Modulo B.txt
(Max. 2048 Mb)

file format

GIFT

file encode

utf-8

quest category

None ▾

Undo

Import

You will receive feedback on the import process and the questions will be added to the Question Bank.

QUEST BANK

Import

[<< Back](#)

Import

quest type success fail

Single Choice 10

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Saving Questions from an Existing Test

It is possible to populate the Question Bank by adding questions directly from the edit section of a specific test.



Demo onboarding Course

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TEST

Title : [test per punteggi 2](#)

<< Back

[Test options](#) [Time management](#) [Scores management](#) [Feedback management](#)

Complete list of questions available in the test (2 elements in 1 pages)

Question	Type	Category	Question	Order				
1	SC		colore sole	1	▼	▲		
2	SC		color sun	2		▲		

Move to

<< Back

Export
GIFT
Quest bank

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