

# How to configure the Glossary L.O.

## Creation of the Glossary in a course

Go to Front end, click on “My courses” and click on the course title. For example, we will click on the title of the course, “Excel”.

CORSI

PERCORSI FORMATIVI

VIDEOCONFERENZA

Tutte le categorie



Tutti i tipi di corso



Tutti gli anni



Tutti i corsi aperti



In itinere



Completato



Nuovo

## Tutti i corsi

Excel



NESSUNA CATEGORIA



AMMINISTRATORE

ENTRA NEL CORSO »

Business English



TESTING

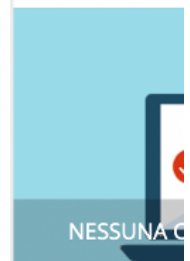


AMMINISTRATORE

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ENTRA NEL CORSO »

corso 1



NESSUNA C



AMMI

E

To configure the material, click on the menu item “Teachers Area / Learning Objects Management / Course Objects”

In the right part of the screen, there are all the icons that allow the different configurations.



### Edit icon

By clicking on the “edit” icon it is possible to set most of the configurations of the learning object.

We remind you that to insert the Glossary within the course, it is necessary to click on the menu item “Teachers Area / Learning Object Management / Course Objects” and click on “New Learning Object” and check the Glossary

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AREA DOCENTI

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Gestione oggetti didattici

›

Gestione gruppi

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Newsletter

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Registro valutazioni

›

Gestisci menu

## GESTIONE OGGETTI DIDATTICI

## Selezione oggetto didattico

- ☐ FAQ
- ☒ Glossario
- ☐ Pagina HTML
- ☐ Carica file
- ☐ Sitografia - Link
- ☐ Questionario
- ☐ Carica oggetti SCORM
- ☐ Test

Nuovo

# Edit the Glossary

To insert or modify the Glossary, click on the “Modify” icon relating to the Glossary.

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Gestione oggetti didattici

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Gestisci menu

## GESTIONE OGGETTI DIDATTICI

	MATERIALE								
	Excel Aspetti base								
	Test finale del corso Excel								
	GLOSSARIO								


In the screen below, we can proceed with the modification of the title, the insertion of new terms and the modification of those previously inserted.

## Glossario

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Glossario : Glossario

 [Modifica titolo](#)


 [Aggiungi un termine](#)

Termine



Learning object



 [Aggiungi un termine](#)

# Add a new term and edit an existing term

Now let's see how to insert a new term. Click on the “Add a term” button.  
In the screen below, we must enter the term description and its description.







## Glossario
































[<< Indietro](#)

Termine

Macro

Descrizione termine

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Una **macro** è una sequenza di semplici comandi abbinata alla combinazione di 2 o 3 tasti, e che può essere eseguita anche tramite un pulsante.

Path: Words:22

[Inserisci](#)


Now let's see how to modify an existing term. We can click on the edit icon for the term we want to edit.







## Glossario

Glossario : Glossario

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 [Modifica titolo](#)

 [Aggiungi un termine](#)

Termine		
Learning object		
Macro		

 [Aggiungi un termine](#)

Let's make the case that we decide to change the definition of Learning Object, simply delete the previously entered definition and write the correct one. Remember to click on the “Save changes” button.






## Glossario





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Termine

Learning object

Descrizione termine





































   

Styles

Heading 6

Font Family

Font Size

Il **Learning Object** è qualsiasi entità digitale o non digitale che può essere usata, riusata e alla quale fare riferimento durante l'apprendimento supportato dalla tecnologia.

Path: h6 » em

Words:24

Salva modifiche

To view the description of the remaining icons, please view the other tutorial on How to configure the learning materials.

The Glossary is now created and configured.

Revision #1

Created 11 March 2024 14:58:49 by Lorenzo Polizzi

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