

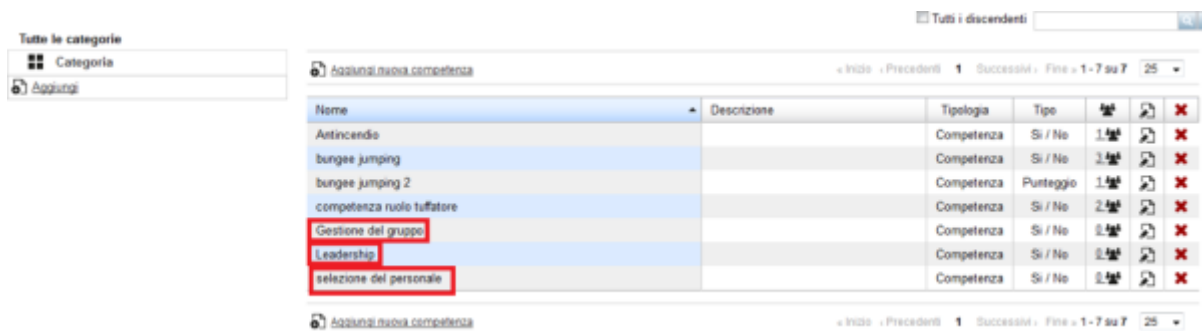
# Automate enrollment for courses with Enrollment Policies

The “enrollment policies” are rules that allow you to automate the enrollment of users to courses based on their organization chart, group, or role node. Let's see in this simple tutorial how to proceed. The enrollment policies can be reached in administration from the menu:

Elearning> enrollment policies

## How to create a new rule

On the registration policy management page, create a new rule by clicking on the “add” button:



A popup will open, allowing you to:

- Set a name for the rule you are creating
- Choose the language of the users to which the rule applies, for example “English” if only users who have set the English language in their profile will be enrolled in the courses
- Choose the criteria with which to select the users: based on a group, a role, or an organization chart node

Gruppi	Ruoli	Descrizione	Icona 1	Icona 2	Icona 3	Icona 4	Icona 5	Icona 6	Icona 7
(none)	Capo del Governo		2.5	1.5	1.5	1.5	1.5	1.5	1.5
(none)	Elettricista		0.5	0.5	0.5	0.5	0.5	0.5	0.5
(none)	<b>Responsabile del personale</b>		0.5	0.5	0.5	0.5	0.5	0.5	0.5
(none)	tuffatore		1.5	1.5	1.5	1.5	1.5	1.5	1.5
(none)	tuffatore2		0.5	0.5	0.5	0.5	0.5	0.5	0.5

# Select users and courses

Once the new rule has been created, click on the “Manage” icon

**Ruoli** > Competenze: Responsabile del personale > Assegna

Tutte le categorie

3 Selezione elementi

Selezione: Tutte le pagine, Nessuno

Nome	Descrizione	Tipologia	Tipo
Antincendio		skill	flag
bungee jumping		skill	flag
bungee jumping 2		skill	score
competenza nazo tuffatore		skill	flag
<input checked="" type="checkbox"/> Gestione del gruppo		skill	flag
<input checked="" type="checkbox"/> Leadership		skill	flag
<input checked="" type="checkbox"/> selezione del personale		skill	flag

3 Selezione elementi

Selezione: Tutte le pagine, Nessuno

To access the configuration page:

**Ruoli** > Competenze: Responsabile del personale

Proprietà

3 Selezione elementi

Selezione: Tutte le pagine, Nessuno

Categoria	Nome	Descrizione	Tipologia	Tipo	Punteggio minimo	Scade dopo (giorni)	Icona
	Gestione del gruppo		Competenza	Si / No	-	Mai	✗
	Leadership		Competenza	Si / No	-	Mai	✗
	selezione del personale		Competenza	Si / No	-	Mai	✗

Now you can:

- Select organization chart nodes
- Select courses

Please note:

The rules are not retroactive: they only apply to users who will be inserted in the organization chart node (or group or role) AFTER the creation of the rule itself.

It is possible to retroactively apply the rule also on users already present in the node, group or role, using button 3, “Apply Rule”.

To use the “Apply Rule” function, you must first save the rule, then re-enter and apply it.


## Check the subscription log

Click on the top right on “Show Log”. The list of all the LOGs will be displayed on which it is possible to consult the details of the registrations that took place with the application of registration policies, and to reverse the changes if so desired.

[illegible]

# A rule for all users

In the section dedicated to the Registration Policies, by default there is the basic rule or a registration policy which, if configured, is assigned to ALL users registered on the platform.


Utenti ▼
E-learning ▼
Contenuti ▼
IM Report ▼
Configurazione ▼
Learning Management System
Luisiana Garau ▼

Politiche di iscrizione

Assiomi
Mostra lista

◀ Inizio
◀ Precedenti
1 Successivi
Fine ▶ 1 - 19 su 19
25
🔍

Lingua	Titolo	Tipo	
	Nuovo utente	Base	<span>✓</span> <span>🔍</span> <span>🔍</span> <span>✖</span>

To configure the basic rule, click on the “Manage” icon to then add and select the courses that fall under the enrollment policy that we want to assign to all users

idaz	Learning activities	E-Learning	0		0	8	★	≡	📄	🔍	⌂
01	essere un leader	E-Learning	0		0		★	≡	📄	🔍	⌂
	Gestione e organizzazione di un gruppo	E-Learning	0		0		★	≡	📄	🔍	⌂
	GG di validità	E-Learning	2		4		★	≡	📄	🔍	⌂
04	Infoturistica	E-Learning	0		0		★	≡	📄	🔍	⌂
12345	Prova date iscrizione con codice	E-Learning	2		2		★	≡	📄	🔍	⌂
	Test aula	Classe	3			2		≡	📄	🔍	⌂

In this case, all users of the platform will be automatically enrolled in the courses:

- Material sales test
- TESTING
- Lms test

Revision #2

Created 5 March 2024 16:05:40 by Lorenzo Polizzi

Updated 5 March 2024 16:18:03 by Lorenzo Polizzi