

# Private Messages

The “Messages” feature allow users to send each other private message through the LMS, that will be notified by email.

## Enable the messages feature

The feature can be enabled and disabled, even just for some groups of users, from the “User Area LMS” configuration page

*Admin > Settings > Elearning Configuration > User Area LMS*

Check the [User Area guide](#) for details

Messages will be then accessible as a button from the user panel

## Send and receive messages

The system directly displays a list of the messages received by the user, it will be possible to send messages to one or multiple users.

Please note that:

- GodAdmin will be able to select any registered user
- Administrators will be able to select their assigned users
- Users will see only other users registered to their same courses

To send a new message, click “Send”, select the recipients from the list and compose the message.

RECEIVED

SENT

All courses

Send

<div><div></div><div></div></div> <div>Title</div>	<div><div></div><div></div></div> <div>Date</div>	Recipients	Delete
<div><div></div><div>Please send me the lesson notes!</div></div>	17-05-2020 15:39	bjamison	<div><div></div><div></div></div>

Send

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