

Competences

Manage Competences

Forma LMS lets you create and manage a list of skills and competences required by your company roles and assigned by course and test completion.

Find the competence management under:

Admin > Users > Competences

You can **group competences in categories**, and for each category you'll be able to set:

- **Name**
- **Description**
- **Typology**: choose whether you are defining a skill, knowledge, or attitude
- **Type**: the competence can be set by a score or a flag (yes/no)

Competences

All categories

Category

Communication

Leadership

Management

Add

Add new competence

« Start < Previous 1 Next > End » 1 - 4 of 4 25

Name	Description	Typology	Type			
Communication	Interpersonal skills are a must for effective leaders. Leaders are often evaluated by the effect ...	Skill	Score	0		
Conflict management	Conflict of some sort is virtually unavoidable in the workplace. Competent leaders know how to ma...	Attitude	Score	1		
Problem Solving	Leaders must use their creativity and practical experience to solve problems that arise in the wo...	Skill	Score	0		
Teamwork	A valuable quality in a leader is their ability to be a team player. All teams function based on ...	Skill	Score	0		

Add new competence

« Start < Previous 1 Next > End » 1 - 4 of 4 25

Assign competences to users

Assign by course completion

Users can obtain a competence by completing a course. Each course can assign one or more competences, see the [Course Management guide](#).

Assign by test completion

A user could get a competence score by completing a test. See feedback management in the [test learning object guide](#).

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